



## Functions in Travelize system for Bookings and web publishing

### Booking

- Web booking for online end-users
- Web booking for agents based on agent profile
- Web booking for administrators
- Automatic calculation of child discounts, including vast number of different rules (additional rules can be added as needed)
- Control of supplementary information about a customer and mandatory data for each trip.
- Automatic proposal of combination of rooms that may be suitable to a number of persons.
- Unlimited number of room combinations is available, with automatic control of the number of occupants
- Waiting list booking & status checks
- Customer log-in to check/collect personal traveller information
- Travel insurance may be calculated automatically.
- Cancellation insurance
- Unlimited choice of extra services.
- Sales/admin staff already logged-in are able to make pre- bookings, provide discounts, book add-ons and list remarks
- Automatic option to provide internet based discounts, e.g., if traveller selects e-mail confirmation.
- Automatic confirmation via e-mail, or printing queue
- Rapid booking of drivers/tour guides.
- Ability to make a la carte bookings directly against inventories for transports, hotels etc, not linked to a certain package

### Homepage

- Publishing tool, easy to use for the entire homepage. No prior knowledge needed
- Automatic publishing with bookable journeys on the right part of the site, guiding the on-line customer
- Image bank
- Edit information for search engines

- News publishing
- Slide show function
- Automatic site publishing of journeys, marked as offers
- Integrated catalogue order.
- Contact management. All contact matters are logged by and processed in your system. For reply, follow-up and subsequently become searchable
- Standard design where your colours, logo etc can be added, tailored, if required, with a design template
- PDF-file handling.
- Automatic travel calendar based on bookable tours.
- Show/search of hotel-based optional number of attributes
- Specific function for golf courses, activities and similar

### Brochure Management

- Unlimited number of different brochures can be maintained and called up from the homepage
- Brochure order direct to the customer database
- New brochure orders effected to different label formats or to file for connected print activities.
- History – you can access information on when customer ordered brochure, journeys they have booked and create advanced selection options for future mailings
- Automatic correction of lowercase/UPPERCASE for database inputs so the information is legible regardless of how the customer writes

### Travel Administration Package

- Number of seats/places/beds automatically calculated from availability by the inbound components (e.g. hotel, transports, cabins etc)
- Allotment limits on transports and unlimited number of segments
- Support for many types of package. A package may be: accommodation/transport/activity,

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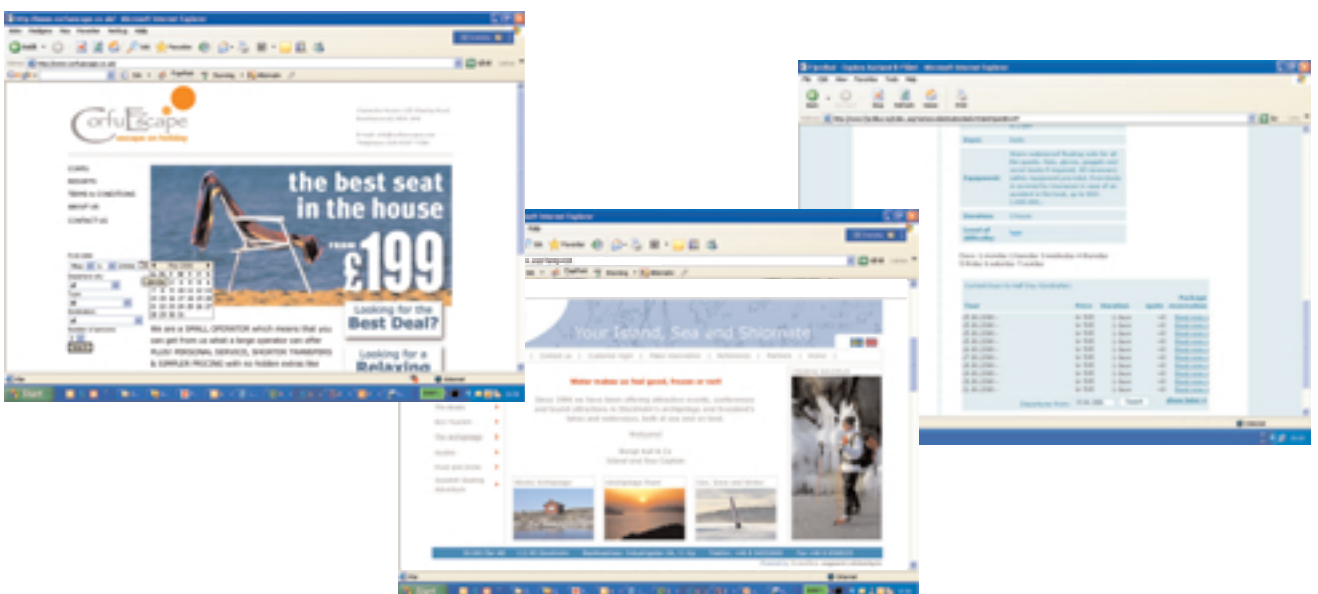


accommodation/transport, transport only, self-drive, activity-only and other combinations

- Rules for child discounts, mandatory information, comments and so forth as valid per package type
- Serial uploading of packages facilitates publication of larger charter volumes and so forth
- Calculation mode with detailed handling for each package
- Copy of calculations using smart date movement
- Status handling of bestsellers according to what is sold in-house or via online customers
- Automatic sales stop for on-line customers and in-house
- Pricelists can be created automatically in Excel
- Tools for mass updating of prices and so forth

### Travel Administration Resources

- Unlimited number of room types
- Unlimited number of prices/allotment periods at hotels
- Unlimited number of transports per allotment
- Price determination of all resources for á la carte sales
- Unlimited number of allotment-based optional extras for theatre tickets and so forth
- Serial updates of transports relating to a large number of parameters
- Timetable management for unlimited number of connecting networks
- Release management



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## Reports

- Overview coming journeys
- Transport overview
- Overview room availability
- Overview connections
- Large number of standardized statistical reports
- Report generator
- Rooming lists
- Rooming list per project
- Cabin list
- Passenger list
- Participant list
- Sales of optional extras
- Connection lists
- Cancellation insurances
- Travel insurances
- Latest received internet bookings
- Sales development
- Report: non-sent vouchers
- Report: non-sent tickets
- Individual hotel voucher
- Individual transport voucher
- Group voucher

## Customer Administration

- Issue new booking confirmations
- Cancellation confirmation
- Copies of new e-confirmations
- Issue individual confirmation
- Re-direct booking confirmations
- Change booking
- Find booking
- Cancellation
- Rebooking with 100% flexibility. Payments, comments, travelers are carried over to the changed booking
- Customer database
- Find/change customer
- Add customer
- Communication
- Issue letter/message, addresses come automatically from the database

- Split invoice
- Gift voucher
- Provisional bookings
- Automatic storage of confirmation sent to customer
- Automatic web-based control of receipt of important information by customer
- Reconciliation of doubles when exporting customer database
- Advanced selection of elements when exporting

## Finances

- Accounts
- VAT as applied to travel and services
- Refund report
- Exchange Rate table
- Payments
- Import OCR file and register payments
- List payments
- Deposit transactions
- Payment reminders
- Customer claims
- Cash flow report
- Accounting of revenue
- Invoice ledger
- Report for production commissions
- Package calculus
- VAT management
- Export to several commonplace accounting systems
- Credit card payment online at time of booking or afterwards (separate agreement required for access needed by the redeeming company). May be combined with payment via OCR or other form of payment

## Free invoicing

Function for invoicing without resources stored in the system. For example different types of ad hoc arrangements, advertisements in brochures/online offers or anything in principal. Full functionality for accounting, accounts receivable and so forth exist and function equally well for free invoices as for ordinary bookings.



### Agents

All administrative functions concerning agents are managed in this function.

- Unlimited number of agents and users per agency
- Messaging function for agents
- Agent invoice or customer invoice with requisite deductions
- Profiles can be created per agent defining what they can do, commission rates and so forth

### Suppliers

All administrative functions concerning suppliers are managed in this function.

- Suppliers register
- Ability to automatically send requests that supplier

can confirm directly in the system

- Supplier can gain access to their reports through the system
- Suppliers invoices can be registered, status managed for payment, accounting, VAT reporting and so forth

### System administration

- Basic parameters for configuration of standard values and standard text material in the system
- Users are registered by a profile allowing their access level
- All significant changes to journeys, bookings, resources, users are automatically logged in the system





### Support

- Personal support 365 days per year between 0800 & 2300
- Online manual available for each function in the system
- Find-function for all previous support issues

### Flexibility and Configuration options

More than 1000 different configuration options are available for homepages, websites, booking logic and so forth. Travelize is used by more than 70 operators with vastly different businesses and thanks to these configuration options the system maintains an optimal level of functionality without having to re-engineer it.

### 100% web-based system

The sole requirement for access is a computer equipped with a web browser. This facilitates a speedy increase in the number of available work stations, to start a new office or the like

### Maintenance and security

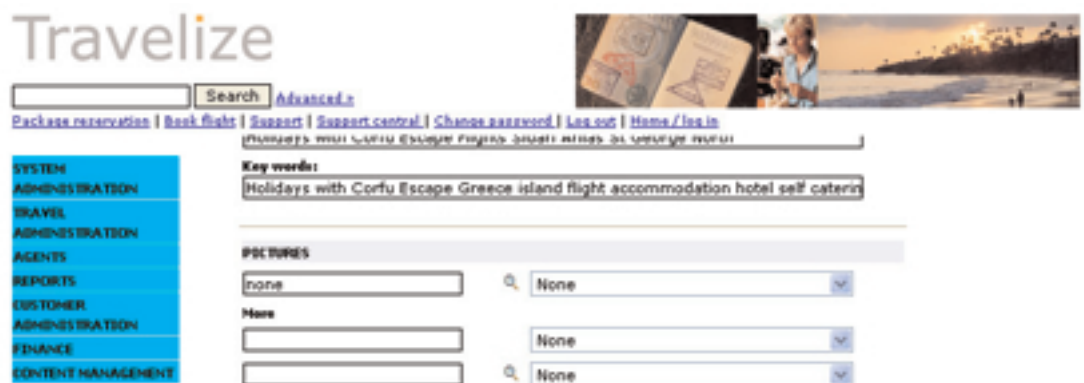
Travelize is normally operated by Donator, a professional hosting company.

- Daily back-up of all information
- Diesel generator back-up for the power supply
- Double connections to the Internet's backbone from two independent service providers
- Fire protection, anti-theft measures
- Continually updated Firewall and other system security measures
- Own server operation possible

### Experience

One of the most important "functions" in the system is our experience. The Travelize team is not only a group of programmers working on modern database and web programming, but also consists of broad competence gained from managerial positions in different aspects of the travel industry.

We have examined a multitude of booking systems and have implemented booking systems in excess of 20 countries. This, combined with experience of what drives profitability and sales in the travel industry, is reflected by the uniqueness of the functionality of the system and its functions.



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## Add-on modules

### Marketing

- Offers
- Price updates
- Newsletters in HTML- and text formats
- Marketing codes
- Creation of contacts
- Customer categories
- Direct links from agents with retailer codes
- Advanced discount management/handling

### Multi-lingual version

- Sell travel in several countries with entire or partial allotments
- Sell in another market without having to create new production
- Advanced pricing systems
- Dynamic translation of texts applicable to individual bookings

The entire system is available in English, Swedish, Danish, Norwegian, Finnish and German. The booking system is additionally available in Faeroese, Icelandic, Croatian and Serbian. If you have a requirement for other languages, these can be easily added in that we manage languages separately to the application itself.

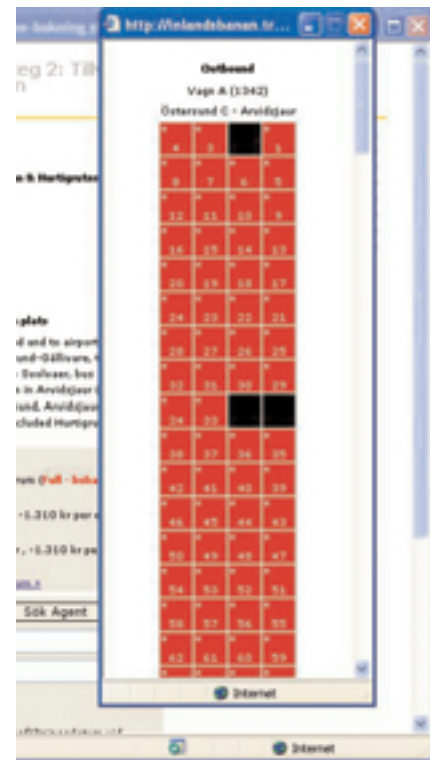
### Multi-corporate version

Several companies or departments that need to administrate their resources themselves use this. Contact us for an in-depth description of the special functionality afforded in this version. Examples of customers using this are the Norwegian Svalbard Reiseliv wherein all the activity providers at Svalbard have their own part of the system that they work on, and the destination operator steers all requests and bookings through a common website. Øster Lindet Rejser under whose umbrella are gathered Europas Storbyste, Skikompaniet, Thinggard, Grand Prix Tours, Young Fun Tours use

this version in order to be able to share allotments on transports and hotels, but with each company maintaining its own management and to a certain extent by different people.

### Seating

- Unlimited number of transports can be added. Used today by air transport, rail and long-distance coaches.
- Ability to generate automatic seating
- Ability to sell seating as an optional extra and customer can choose his/her own seat
- Graphical presentation of the transport





## References

Below are listed some examples of different types of customers using Travelize today. Their common denominator is that they all in different ways enable ease of booking for their customers, have made their internal workload more effective, avoided double-bookings and always have the right information to hand on travel the world over:

[www.corfuescape.co.uk](http://www.corfuescape.co.uk)  
[www.resemakarn.se](http://www.resemakarn.se)  
[www.primatravel.com](http://www.primatravel.com)  
[www.scandjet.se](http://www.scandjet.se)  
[www.hyllingebuss.se](http://www.hyllingebuss.se)  
[www.karlssonbuss.se](http://www.karlssonbuss.se)  
[www.wtn.no](http://www.wtn.no)  
[www.maltatours.no](http://www.maltatours.no)  
[www.enjoyafrica.no](http://www.enjoyafrica.no)  
[www.ucpa.se](http://www.ucpa.se)  
[www.skikompagniet.dk](http://www.skikompagniet.dk)  
[www.osterlindet.dk](http://www.osterlindet.dk)  
[www.euroticket.no](http://www.euroticket.no)  
[www.haganorreiser.no](http://www.haganorreiser.no)  
[www.jungfruresor.se](http://www.jungfruresor.se)

[www.jomfrureiser.no](http://www.jomfrureiser.no)  
[www.spatravel.no](http://www.spatravel.no)  
[www.svalbard.net](http://www.svalbard.net)  
[www.eastongolf.se](http://www.eastongolf.se)  
[www.gislev-rejser.dk](http://www.gislev-rejser.dk)  
[www.thinggaard.dk](http://www.thinggaard.dk)  
[www.sorvestreiser.no](http://www.sorvestreiser.no)  
[www.foresor.se](http://www.foresor.se)

There are more examples on our website [www.travelize.com](http://www.travelize.com).

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